

NELKEN SCHOOL,
P. O. BOX 3992, ZANZIBAR.
Hno. 7 MALINDI-JONGEANI.
Mobile: 0773639363/0655058290.
Email: nelkenschool@gmail.com



FOMU NO:

Student's
photo

[Website: www.nelkenschool.ac.tz](http://www.nelkenschool.ac.tz)

FOMU YA KUJIUNGA NA MASOMO KWA MWAKA 2024

ADMISSION FORM FOR THE ACADEMIC YEAR 2024

(Jaza fomu hii yenye kurasa tatu (3) kutoka sehemu A hadi G, kwa **HERUFI KUBWA**. Na weka alama ya vema (✓) kila panapostahiki)

A. UTARATIBU WA MASOMO

1. SKULI YA KUTWA (Day School)
2. SKULI YA BWENI (Boarding School) (Kwa wanafunzi wa Sekondari tu)
3. SKULI NA MADRASA (Day school and Quranic School)
- ANAHITAJI USAFIRI? (SCHOOL TRANSPORT) (YES) NDIYO (NO) HAPANA

B. MAELEZO BINAFSI YA MWANAFUNZI (Ijazwe kwa **HERUFI KUBWA**)

(PERSONAL INFORMATION OF THE STUDENT) in CAPITAL LETTERS

JINA KAMILI (FULL NAME)		
JINSIA (GENDER)	(Male) wa kiume: <input type="radio"/>	(Female) wa kike: <input type="radio"/>	
TAREHE YA KUZALIWA (DATE OF BIRTH)	/ /	URAIA (CITIZENSHIP)	
MAHALI PA KUZALIWA (PLACE OF BIRTH)		DINI YAKE (BELIEF)	
MTAA ANAPOISHI (RESIDENCE)		DHEHEBU (SECT)	Sunni/Ibadhi/R.C./....

C. MAELEZO BINAFSI YA MZAZI AU MLEZI WA MWANAFUNZI (Jaza kwa **HERUFI KUBWA**)

(PERSONAL INFORMATION OF THE STUDENT'S PARENTS) FILL in CAPITAL LETTERS

JINA KAMILI (FULL NAME)		
JINSIA (GENDER)	MALE kiume: <input type="radio"/> FEMALE kike: <input type="radio"/>	UHUSIANO: Mzazi <input type="radio"/> Mlezi <input type="radio"/>	
URAIA (CITIZENSHIP)		DINI YAKE (BELIEF)	
MTAA ANAPOISHI (RESIDENCE)		DHEHEBU (SECT)	Sunni/Ibadhi/R.C.
WILAYA YA (DISTRICT)		MKOA WA (REGION)	
SHEHIYA YA (CONSTITUENT)		JINA LA SHEHA (NAME OF THE SHEHA)	
NAMBARI YA NYUMBA (HOUSE NO.)		KAZI YAKE (DESIGNATION)	
MAHALI PA KAZI (WORKING PLACE)		SIMU/Barua pepe: (MOBILE/EMAIL)	
NDUGU WA KARIBU (NEXT OF KIN)		SIMU/Barua pepe: (MOBILE/EMAIL)	

Muhimu: Toa taarifa kwa uongozi wa Skuli ikiwa kuna mabadiliko yeyote katika anuani hizo hapo juu.

(NB: Please notify the school authority if there is any change of the above address)

- D. Je Mwanafunzi ana tatizo lolote la kiafya au ulemavu? HAPANA NDIYO
 (Does the student suffer from any health problem or disability?) (YES) (NO)

(Kama jawabu ya hapo juu (D) ni NDIYO bainisha kwa kuweka alama ya vema (✓) panapostahiki katika jedwali)
 If yes, please specify, by putting a tick (✓) where appropriate.

MARADHI (Disease)	(weka alama ya vema(✓) panapostahiki) Put a tick (✓) where appropriate.	Toa Maelezo (kama yapo) (Remarks if any)
Maradhi ya moyo (Heart Problem)		
Maradhi ya mifupa (Sickle cell anaemia)		
Kisukari (Diabetes)		
Pumu (Asthma)		
Kifua kikuu (Tuberculosis)		
Kutoka mwina (Nose Bleeding)		
Kifafa (Epilepsy)		
Ukimwi (HIV/AIDS)		
Kutokuzuia mkojo (Urine incontinence)		
Mashetani (Possessed by satan)		

Matatizo mengine kama yapo (Bainisha. Tumia karatasi ya ziada ikiwa iko haja)

(Is there any other health problem? Elaborate if any. An extra additional loose sheet(s) may be used if need be)

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E. MSINGI/MAENDELEO YA TAALUMA YA MWANAFUNZI (BACKGROUND - EDUCATION OF THE STUDENT)

SKULI ANAKOTOKA (PREVIOUS SCHOOL ATTENDED)	
DARASA ALILOKO SASA (CURRENT CLASS)	
DARASA ANALOOMBA KUJIUNGA (CLASS APPLIED THIS YEAR)	
KIPAJI CHOCHOTE ALICHONACHO (ANY DISCOVERED ENDOWMENT)	
CHETI AU TUNU ALIYOWAHI KUPATA (ANY AWARD OBTAINED)	

- Ikiwa anahama kutoka skuli aliyoko sasa, taja sababu zilizopelekea kuhama kwake (Tumia karatasi ya ziada ikiwa iko haja)

- Je mwanafunzi ameacha deni lolote kwenye Skuli anakotoka? NDIYO HAPANA
 (Ikiwa jibu NDIYO, Bainisha kwa ufupi. Tumia karatasi ya ziada ikiwa iko haja)

F. MAELEKEZO YA KUANDIKISHA MWANAFUNZI (STUDENT ENROLLMENT INSTRUCTIONS)

- Ili kusajiliwa, ni lazima fomu hii ijazwe kikamilifu, kisha mwanafunzi ahudhurie na kufaulu usaili kwa tarehe iliyopangwa na baadae kupewa barua ya kujiunga na skuli.
 (In order to be registered, this form must be filled out completely, then the student attends and passes the interview on the scheduled date and subsequently be given an admission letter.)
- Siku ya kusajiliwa mwanafunzi arejeshe fomu ya kujiunga iliyojazwa kikamilifu ikiambatana na:
 (On the day of registration, the student should return the fully filled-out enrollment form accompanied by:)

- i. Barua ya kukubaliwa kujiunga na skuli hii (Admission Letter of acceptance to join this school).
- ii. Picha 3 za mwanafunzi za hivi karibuni. (Three (3) recent passport-or stamp-size photos of the student)
- iii. Nakla ya cheti cha kuzaliwa cha mwanafunzi (A copy of the student's birth certificate)
- iv. Cheti cha afya ya mwanafunzi aliyopima hivi karibuni kutoka hospitali inayotambulika. (Student's health certificate from a recognized hospital)
- v. Risiti ya malipo ya ada ya miezi minne (4) ya awali aliyokwisha lipa. (Receipt of payment of at least four (4) due months' fees that he has already paid)
- vi. Awe na sare kamili za skuli hii. (sare zinapatikana pia skuli). Sare: kwa jozi moja ni 95,000/= (He/she should be in full school uniform which is available at school, for one pair is 95,000/=)
- vii. Awe vifaa vyote vya kujifunzia darasani na vitabu vyote vya kujisomea. Orodha inapatikana skuli. (He should have all the learning materials in the classroom and all the textbooks. The list is available at the school).
- viii. Mwanafunzi wa kidato cha kwanza (Form One) – 2024, awe na kompyuta ndogo (Tablet) kwa kujifunzia, badala ya vitabu kiada na mabuku. Aina ya kompyuta hiyo inapatikana skuli. (A student of Form One - 2024, should have a small computer (Tablet) for learning, instead of textbooks. The sample of computers is available at school.)
- ix. Rim moja ya karatasi nyeupe saizi ya A4 kwa ajili ya mazoezi na majaribio. (One ream of A4 size white paper for tests and internal exams.)

3. Malipo ya Ada KWA MWAKA: (FEES STRUCTURE per annum)

- i. Usajili ni (Registration) Tsh. 100,000/-
- ii. Ada ya Masomo: SEKONDARI kwa mwaka ni Tsh. 720,000/=. MSINGI kwa mwaka ni Tsh.600,000/=. MAANDALIZI kwa mwaka ni Tsh. 480,000/=. BABY CLASS: kwa mwaka ni Tsh.900,000/=. MAABARA (kwa wanafunzi wa sekondari) ni Tsh 20,000/= kwa mwaka. (Tuition Fee per annum: SECONDARY Tsh. 720,000/=. PRIMARY is Tsh.600,000/=. KINDERGATTEN Tsh. 480,000/=. BABY CLASS: per year is Tsh.900,000/=. LABORATORY (for secondary students) is Tsh 25,000/= per year).
- iii. Madrasa ipo (Islamic school) Tsh: 60,000/=.
- iv. Mitihani ya Kitaifa na majaribio ni Tsh 100,000/=. (National and regional exams Tsh 100,000/=)
- v. Usafiri ni transport Tsh 600,000/= per annum.
- vi. Mwanafunzi wa bwani, ada pamoja na gharama zote, jumla ni Tsh 2,500,000/= kwa mwaka. (Boarding student, fees all-inclusive, Tsh 2,500,000/= per year).
- vii. Utaratibu wa malipo ya ada ni kwa **awamu tatu (ya miezi minne minne)** itayolipwa kabla ya muda wa kuanza masomo. Yaani ilipwe Januari, Juni na imalizie ada yote iliyobaki ifikapo Mwezi Septemba. **Isipokuwa** kwa wanafunzi wa **madarasa yenye Mitihani ya Taifa**, malipo ni lazima yakamilishwe kabla ya mwezi wa nane (August) wa kila mwaka.

NB: MALIPO YOTE YAFANYIKE KUPITIA BENKI: AMANA BANK. Jina: NELKEN SCHOOL. Akaunti nambari 009122084220001. Au PBZ ISLAMIC Bank Akaunti nambari: 0837757001. Jina: NELKEN SCHOOL.

(The fee payment procedure is in three installments (of four months) to be paid before the student's admission. That is, the first installment should be paid in January, and second one in June, and the remaining fees be paid by September. Except for the National Exams candidates, whose payment must be completed before August of each year.)

NB: ALL PAYMENTS MUST BE MADE THROUGH THE BANK: AMANA BANK. Name: NELKEN SCHOOL. Account number 009122084220001. Or PBZ ISLAMIC BANK: Account number: 0837757001. Name: NELKEN SCHOOL.

4. Ada iliyokwisha lipwa **hairejeshwi**. (The fee once paid is non-refundable.)
5. Mwanafunzi anayedaiwa ada **hatoruhusiwa** kuendelea na masomo baada ya siku tatu tu za ada ya mwanzo kumalizika. Mzee azingatie hili ili kuepusha usumbufu kwa mtoto. (A student who owes a fee **WILL NOT** be allowed to continue studies after only **THREE (3) DAYS** of the initial fee. The parent/guardian should consider this to avoid discomfort for the child.)

6. Mwanafunzi ni lazima achunge kanuni za nidhamu na taratibu za kawaida za skuli (By Laws) kwa kufuata kikamilifu ratiba na taratibu za skuli zilizopo. Kukiuka ratiba na taratibu hizo kwa makusudi kunaweza kupelekea kufutiwa usajili wake. Jengo la skuli limefungwa kamera maalum (CCTV) ili kufuatilia kwa makini nidhamu na usalama wa watumiaji wake, wakati wote.

(The student must observe the discipline and disciplinary measures of the school (By-Laws). Deliberately violating the schedule and procedures may lead to punishment and /or dismissal. The school building is equipped with special cameras (CCTV) to carefully monitor the discipline and safety of its users, at all times)

7. Skuli itafunguliwa rasmi Siku ya Jumanne tarehe 02/01/2024 inshaAllah.

(The school will be officially opened on Tuesday 02/01/2024 inshaAllah.)

NB: Gharama ya Fomu: Fomu hii inapatikana kwa MALIPO YA SHILINGI ELFU TANO (5,000/=), skuli Malindi na katika vituo vyake vingine.

(NB: Cost of the Form: This form is available for Tzs. 5,000/- (Five thousand) only of charge in Malindi schools and other centers).

G. UTHIBITISHO WA DHAMANA (DECLARATION)

Mimi (JINA LA MDHAMINI- MZAZI/MLEZI) nakubaliana na kanuni na maelekezo yote ya skuli hii, na kuwa nakubali kumdamini mwanafunzi huyu (Jina la mwanafunzi)

..... Aidha ninaahidi kuwa nitamlipia kijana wangu malipo yote stahiki ya skuli kwa wakati uliopangwa. Nathibitisha kuwa maelezo yote hapo juu ni sahihi kwa mujibu wa kufahamu kwangu.

(I (NAME OF SPONSOR- PARENT/GUARDIAN) I admit and declare that my child will follow and abide by all the rules and instructions of this school, and I agree to sponsor this student (Student's name) In addition, I promise that I will pay for my child(ren) all the eligible school fees on time. I confirm that all the above information is correct to the best of my knowledge).

SAINI YA MDHAMINI (SIGN OF THE SPONSOR) TAREHE (DATE).....

H. SEHEMU HII NI KWA MATUMIZI YA OFISI TU

MALIPO YA ADA KABLA YA KUENZA MASOMO	
MALIPO (payment)	NAMBARI YA RISITI (receipts)
KIINGILIO (Admission)	
MASOMO: (Tuition fees)	
USAFIRI (Transport)	
BWENI: (Boarding)P	
SARE: (School Uniform)	
LABORATORY: (Miscellaneous)	
JUMLA: TOTAL	
WASTANI WA MATOKEO YA USAILI: alama..... (INTERVIEW RESULTS: AVERAGE SCORE).....	
AMEKUBALIWA/HAKUKUBALIWA KUJIUNGA NA SKULI HE/SHE IS ACCEPTED/ REJECTED TO JOIN THE SCHOOL	
NAMBARI YA KUANDIKISHWA: ADMISSION NUMBER:	
SAINI YA MKUU WA SKULI na MHURI: PRINCIPAL'S SIGN AND STAMP	